



USER GUIDE FOR RSUTH INTERNSHIP APPLICATION

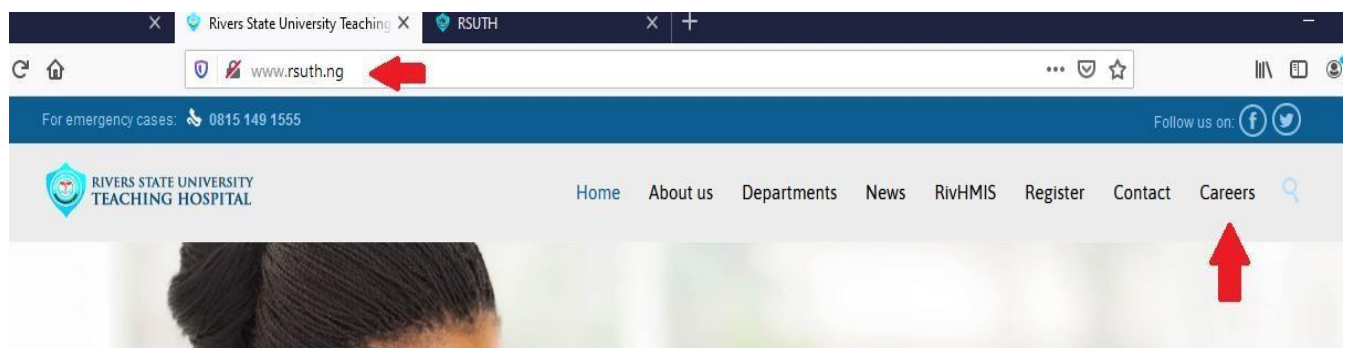


INTRODUCTION

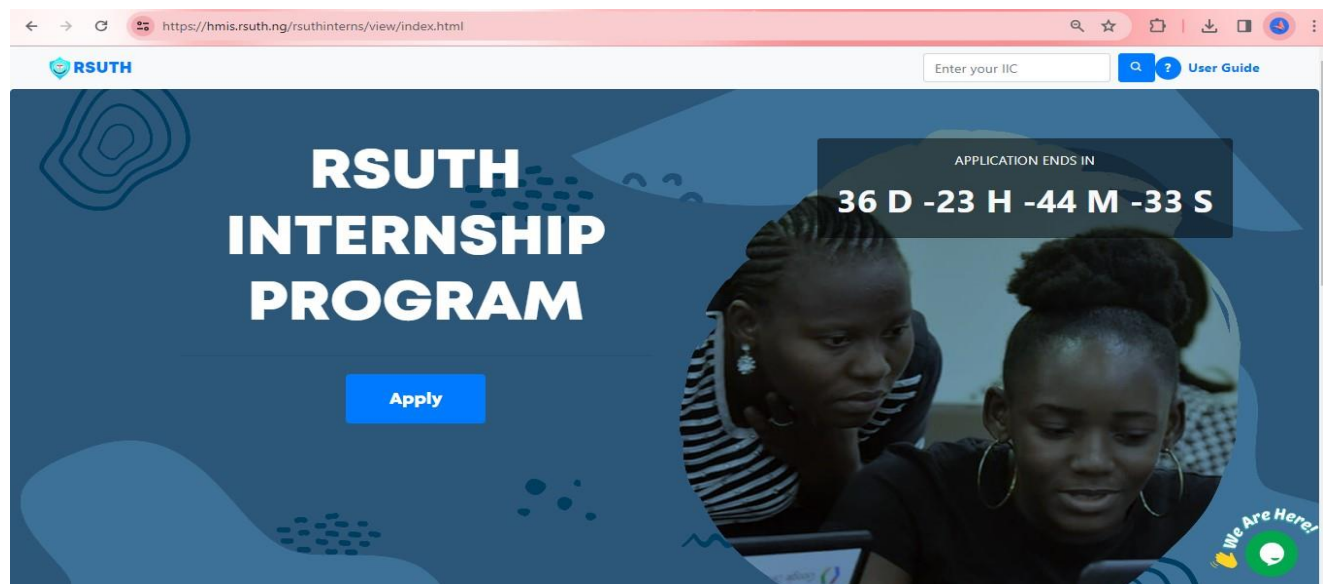
This document is a user guide for the RSUTH Internship online application process.

HOW TO APPLY

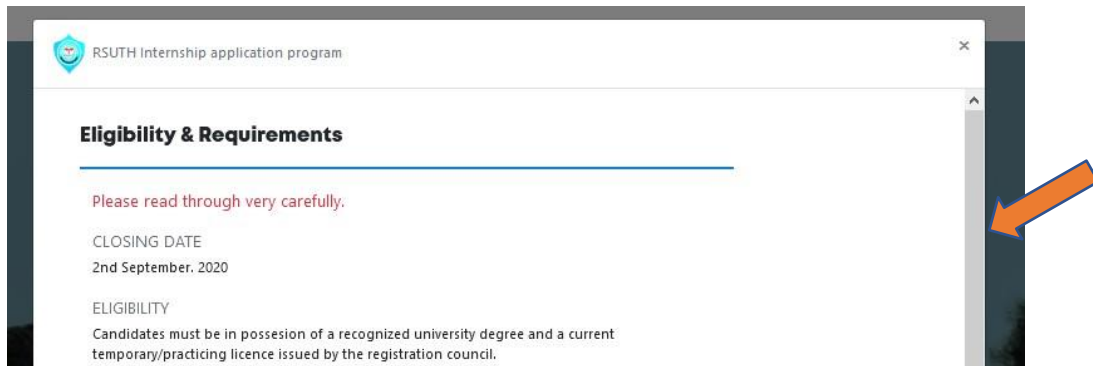
- Launch into Chrome browser
- Log on to www.rsuth.ng and click on the Careers Menu



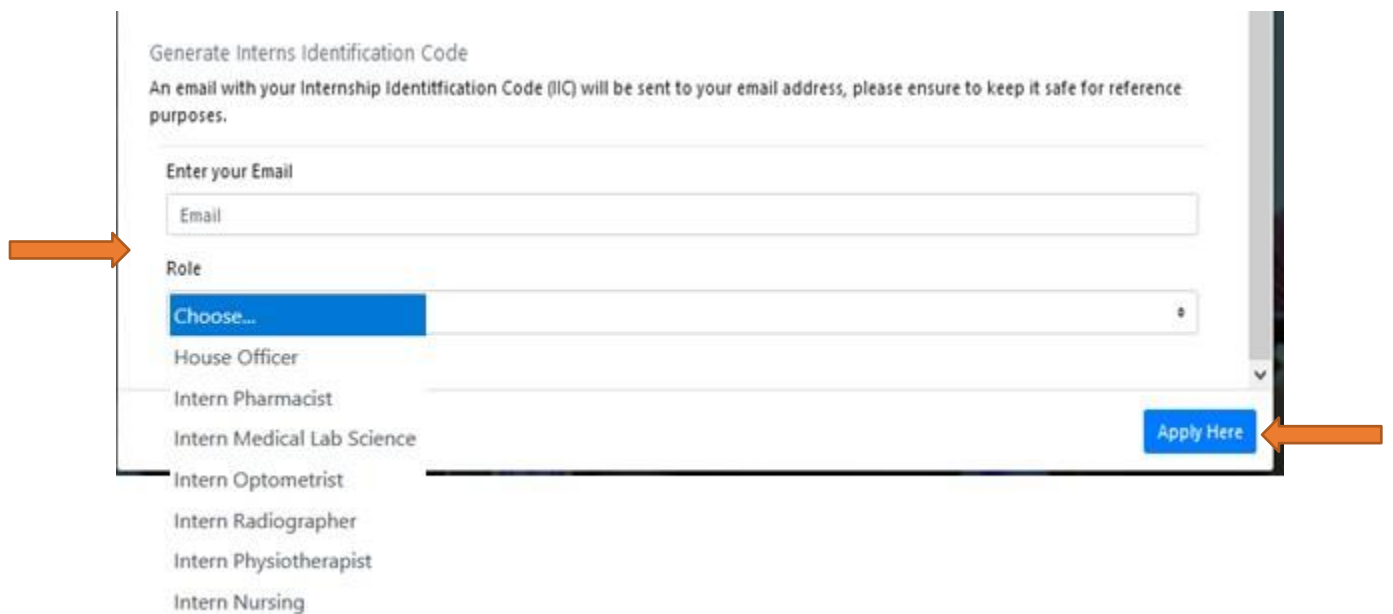
- Click on Apply to get Started



- Scroll through to carefully read the Eligibility requirements



- Enter your email address, select a role from the drop-down list box and click "Apply Here"

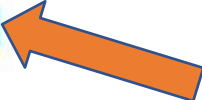


- Fill in your details and click on “Pay and Continue”.

Internship Application form

Please see requirement details above before completing this Application

First Name *	Last Name *	Other Names
<input type="text"/>	<input type="text"/>	<input type="text"/>
Gender *	Date of Birth *	Marital Status *
<input type="text" value="Choose..."/>	<input type="text" value="mm / dd / yyyy"/>	<input type="text" value="Choose..."/>
Phone *	Email *	
<input type="text"/>	<input type="text" value="ayakoenobong@gmail.com"/>	
City	Address *	
<input type="text"/>	<input type="text"/>	
Nationality *	State of origin *	LGA of origin *
<input type="text" value="Choose..."/>	<input type="text" value="Choose..."/>	<input type="text" value="Choose..."/>
<input type="button" value="Pay & Continue"/>		



- Click Continue to proceed with the payment process.

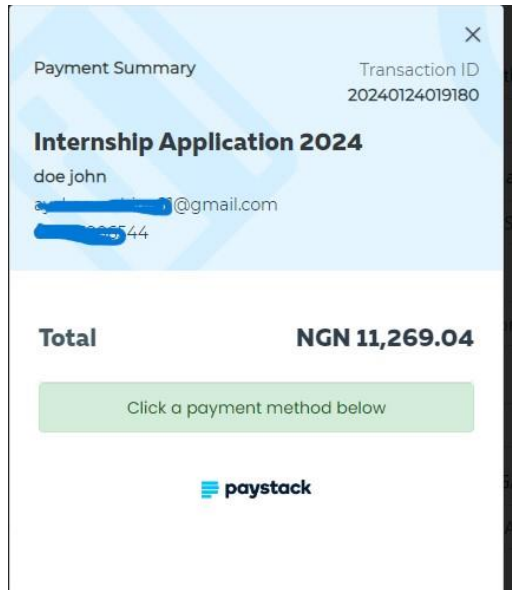
Payment Summary

Internship Application 2024

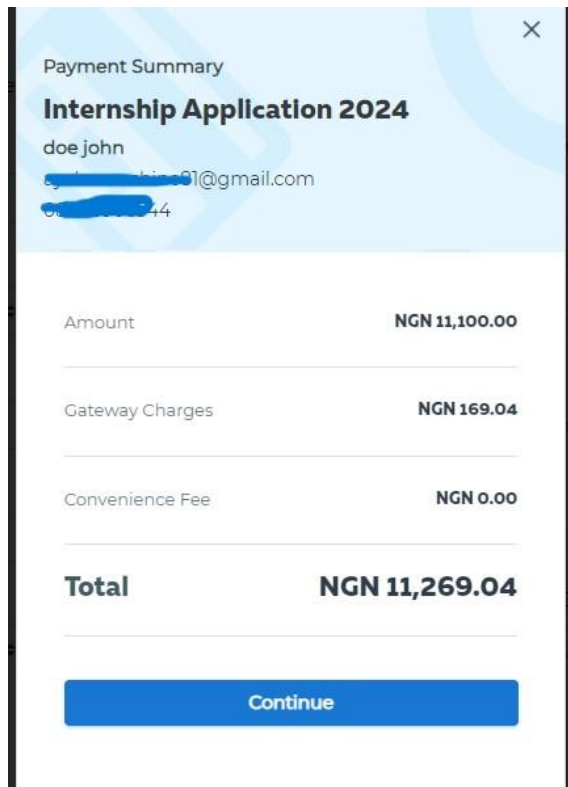
doe.john
[redacted]@gmail.com
0[redacted]06544

Amount	NGN 11,100.00
Gateway Charges	NGN 169.04
Convenience Fee	NGN 0.00
Total	NGN 11,269.04

- Click on Paystack and then Click continue to payment



- Select Payment Method (For payments on the payment platform, please choose only the CARD option. DO NOT USE TRANSFER)



Pay with Card

PayPanel

rosamaria@gmail.com
Pay NGN 11,269.04

Enter your card details to pay

CARD NUMBER
0000 0000 0000 0000

CARD EXPIRY
MM / YY

CV
123

HELP?

Pay NGN 11,269.04

Change Payment Method

Cancel Payment

Secured by paystack

- After the payment process, you will receive an email confirming the status of your payment and your IIC Number.

- Fill Qualification details and Click on “Save”.

Qualifications

Basic Qualification	Certificate
<input type="text"/>	<input type="text"/>
Institution	Date
<input type="text"/>	<input type="text" value="mm / dd / yyyy"/>
Additional Qualification	Certificate
<input type="text"/>	<input type="text"/>
Institution	Date
<input type="text"/>	<input type="text" value="mm / dd / yyyy"/>
Licence/Registration Number	
<input type="text"/>	

Activate Windows

- Click on the drop-down list box to select the document name then click in the Click to upload box to upload document.

Upload Documents

Select Document

Choose...

application letter

Curriculum Vitae

Passport photograph

Licence/registration.

Degree certificate

Statement of result

Drop files here or click to upload.
(Only .jpg and .pdf files can be uploaded here Max. 3mb)

- When you have uploaded all documents
- Click “Finish” to preview and Submit your application.

FAQS

1. How do I get my IIC?

ANS: Check the email sent to you from payPanel.
The code on top is your **IIC number**

2. I navigated out of the application page please how do I get back to my application?

ANS: Reload the application page and enter your IIC in the text box provided as shown below

